

# CARVER COUNTY FAIR

## CHECKLIST FOR COMMERCIAL SPACE RENTAL

- Completed Request for Space Form and requested relevant additional information (New Exhibitors or Concessionaires only)
- Completed Space Lease Agreement
- Valid Certificate of Insurance Coverage (liability of \$1,000,000) naming the Carver County Agricultural Society as additional insured
- Full Payment for space and additional items
- Complete listing of menu, items to be sold or items to be exhibited (must include prices)
- Completed Minnesota Department of Revenue Form ST19 (required of all exhibitors)

### Typically for Concessionaires Only:

- Proper electrical disconnect (see electrical information provided by the State of Minnesota Board of Electricity)
- Proper Food License (Minnesota Department of Health or Agriculture)

### Questions:

Carver County Fair  
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